

# Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief  
Henry Ryan Jr.*

*Deputy Chiefs  
Vacant*



*Fire Commissioners  
Gene Argenti  
Brian Clarke  
Scott Fairfax  
Alec Martin  
Stephen Vetrano*

## MINUTES

**March 12, 2012**

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

### **Commissioners in attendance:**

Brian Clarke, Scott Fairfax, Alec Martin, Stephen Vetrano, Gene Argenti (Chairman)

### **Secretary's Report by Commissioner Martin**

The February 27<sup>th</sup> executive and regular minutes was presented. With minor corrections a Motion made by Commissioner Fairfax and seconded by Commissioner Clarke to approve the minutes. Motion passed 4-0 (Clarke abstain)

The March 6<sup>th</sup> executive and regular minutes was presented. With minor corrections a Motion made by Commissioner Martin and seconded by Commissioner Vetrano to approve the minutes. Motion passed 4-0 (Clarke abstain)

### **Treasurer's Report by Commissioner Fairfax**

Grand Bank all three (3)

Operation: \$25,766.72

Payroll: \$3,666.87, Money Market: \$489,510.96

Account Balance: \$518,944.55

Cash Management Fund: \$99,270.64

PO 1115: Petty Cash: \$129.78

### **New PO Requisitions: List provided**

1238: Kevin McElroy NFPA Convention \$849.73 (paid from FM Budget)

1239: NFPA Registration for 2012 conference \$765.00 (paid from FM Budget)

1241: Affiliated Computer Services Annual Contract Renewal \$845.00

1242: Gene Argenti Detailing Deputy 12-1 Vehicle \$250.00

2711 Nottingham Way  
Hamilton, NJ 08619-1836  
(609) 586-4095

[www.htfd2.org](http://www.htfd2.org)

[www.mercervillefire.com](http://www.mercervillefire.com)

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Bill list was presented: Motion was made by Commissioner Martin and seconded by Commissioner Fairfax to approve and pay the bill list. Motion passed 5-0

**Account Joe Marcucci:** Closed the books for 2011

**Building and Grounds report by Commissioner Martin:**

Furniture from Patterson Chevrolet price was \$2000.00 pick up will be done with Deputy Tozzi on A platoon.

Exterior building is discolored in different areas

**Chief Henry Ryan Jr. Report** Verbal report

- ISO Report: for details contact ISO
- Radio in the chiefs has to be fixed

**Deputy Chief Tozzi / Training Division:** Verbal report

- All officers need ICS 400 (Mandatory)
- Request that the Deputy Chief will do the monthly reports, not the captains (1<sup>st</sup> Commissioners Meeting of the month)
- Will check on fuel prices and benefits in using BP fuel station (Deadline June 12 for the public works contract)
- Will check on cell phones prices for better rates

**Fire Marshal Report:** Verbal report given

**Truck Committee report:** by FF Patrick Sullivan: Verbal Report:

No report

**New Business:**

- Commissioner Vetrano gave a report on "up date" EMS national, state and local issues and the EMS Conference.
- If the Board decides to get fuel from the Public works (township of Hamilton). A **resolution** must be passed and attached to the Commodity Resale System Application by June 12, 2012
- The Secretary of the Board received Deputy Joseph Worob resignation letter stating that he is stepping down as deputy chief 12-1 as of 03/04/2012.
- 2012 Fire District Budget Election Results Certification form must be filled out and sent to the Bureau of Authority Regulation in Trenton per DCA Marc Pfeiffer.

**Old Business:**

New hire discussed during Executive session

**Executive Session**

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The Regular Meeting recessed at 7:33pm (1933 hours)

The Regular Meeting reconvened at 9:07pm (2107 hours)

The meeting adjourned at 10:28 PM (2228 hours)

Motion was made by the Board of Fire Commissioners to appoint Fire Fighter Brian Pfeiffer as **Administrative Accountant**.

- Five (5) hours extra per paid check
- \$4000.00 cap till the end of the 2014 contract

Motion was made by the Board of Fire Commissioners to appoint **Resolution 2012-16** to fund LOSAP program for 2013.

Motion was made by the Board of Fire Commissioners to increase salary for the Fire Commissioners at the rate of \$500/\$500/\$500/\$500 and the treasurer gets \$1000.00

All three (3) Motions passed 5-0 vote

The next scheduled meeting of the Board will be held on Monday, March 26, 2012 at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Respectfully Submitted,

Alec Martin  
Commissioner / Secretary  
Hamilton Township Fire District #2