

# Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief  
Henry Ryan Jr.*

*Deputy Chiefs  
Christopher Tozzi*



*Fire Commissioners  
Gene Argenti  
Brian Clarke  
Scott Fairfax  
Alec Martin  
Stephen Vetrano*

## MINUTES April 23, 2012

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

### Commissioners in attendance:

Brian Clarke, Scott Fairfax, Alec Martin, Stephen Vetrano (Absent),  
Gene Argenti (Chairman)

### Secretary's Report by Commissioner Martin

The April 09<sup>th</sup> executive and regular minutes was not presented.

### Treasurer's Report by Commissioner Fairfax

??????

Grand Bank all three (3)

Operation: \$15,231.39      Payroll: \$4,925.01,      Money Market: \$1,209,536.57  
Account Balance: \$1,229,692.97

Cash Management Fund: \$99,270.64

PO 1115: Petty Cash: \$129.78

### New PO Requisitions: List provided

1264	Burlington County	School bus extrication	245.00
	Emergency Services		
	Training Center	ICS 400	180.00
			425.00
1278	Emergency Equipment		
	Sales	Cutters Edge Bullet chain	244.59

2711 Nottingham Way  
Hamilton, NJ 08619-1836  
(609) 586-4095

		Shipping	20.00
			264.59
1279	Continental Fire & Safety	4 xStreamlight Aldalins Survivor LED Flashlights	196.00
			196.00
1280	MD Radio Service	Repair & reprogram C-12 vehicle radio	400.00
			400.00
1282	Continental Fire & Safety	Recharge 20lb ABC extinguisher	62.00
		Plus parts	??
1284	Emergency Equipment Sales	Akron Mercury Master monitor / tips / mounting	2,784.87
			2,784.87
1285	Caola & Co.	6 x Printable ID cards	42.00
		Update doors software	750.00
		Add one door to access control system	2,100.00
			2,892.00
1286	Griffith Electric Supply	2 x Streamlight batteries for 12-1 handlight	34.00
			34.00
1287	BioShine	H2Orange2 Concentrate	142.00
			142.00
1288	Samzies Uniforms	Station pants (Pierson)	

			55.99
		Station pants (Peach)	55.99
			111.98
1289	MD Radio Service	4 x Pager repair	624.00
			624.00
1290	V.E. Ralph & Sons	2 x Manual disposable suction units	67.90
			67.90

Bill list was presented: Motion was made by Commissioner Martin and seconded by Commissioner Fairfax to approve and pay the bill list. Motion passed 4-0

**Building and Grounds report by Commissioner Fairfax:**

- Furniture from Patterson Chevrolet is in the offices (captains and deputy chief).
- Trees are pending per Apparatus operator Ray Krajcsovics.
- Out door flowers are @ \$400.00
- Lights on the outside of the building (falling apart)

**Chief Henry Ryan Jr. Report** Verbal report

- Federal Government grant for radios was full funded (2.9 million) Captain Ryan will be the contact person for station 12, fire district 2.

**Deputy Chief Tozzi / Training Division:** Verbal report

- Project Status Report is in it's trial stage
- Sprint Cell phones \$100.00 for two (2) phones with voice, text and no data (assisted by FF Naro)
- Fuel application for BP is in the station, Pullen is still in the negotiation stages.
- Researching Verizon Vios "internet carrier" – no response yet from carrier
- There is a new truck check sheets
- There is a new township map (5x8) with mini maps with different zones.
- Employee evaluation – Pending.
- ISO mitigation to increase ISO rating (assisted by Captain Kandrac)
- Career staff request a station Dog
  - Deputy chief Tozzi is ok with it

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- Board request more logistics: feeding, walking, during calls, allergies by any employees, insurance, expenses from house fund and type of dog
- Career staff will have a report for next meeting (Project Status Report)
- Fire House Software – new data base
- Class A uniforms for career staff (American uniforms)
- Community Service is being done by lady (shredding business files, non personnel files) 190 total hours from 0800 – 1600 per day
- Request old server to be used for training, iron compass and door program
- Iron compass @ \$3,500.00
- Request two (2) computers @ \$689.00 each
- Wants to start moving equipment off 12-1 and eventually take 12-1 out of service due to unsafe (time frame @ month)
  - KME will take 12-1 (\$5,000.00 credit)
  - List on Hillbilly Fire Apparatus or Gov.com (FF Sullivan agrees)
- Deputy wants to put a “that a boy” letter in FF McElroy, FF Pfeiffer (assemble and disassembling of office furniture) and apparatus operator Krajcsovics for painting the offices.
- Surplus list: stage 1 is the engine room (attached), stage 2 is the garage
- Estimate for a new kitchen floor (assisted AO Krajcsovics)

**Fire Marshal Report:** by Captain Kevin McElroy

No report

**Truck Committee report:** by FF Patrick Sullivan: Verbal Report:

No report

**New Business: Motion was made by Commissioners**

- Fairfax /Clarke for outside lights @ \$300.00 passed 4-0
- Fairfax / Clarke for two (2) cell phones @ \$100.00 passed 4-0
- Fairfax / Martin for two (2) computers @ \$689.99 passed 4-0
- Clarke / Fairfax for Map project \$600.00 max

**Old Business:**

False calls, problem eliminated

**Executive Session**

The Regular Meeting recessed at 9:00pm (2100 hours)

The Regular Meeting reconvened at 9:34pm (2134 hours)

The meeting adjourned at 9:40 PM (2140 hours)

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The next scheduled meeting of the Board will be held on Monday, May 14, 2012, at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Respectfully Submitted,

Alec Martin  
Commissioner / Secretary  
Hamilton Township Fire District #2