

# Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief  
Henry Ryan Jr.*

*Deputy Chiefs  
Christopher Tozzi*



*Fire Commissioners  
Gene Argenti  
Brian Clarke  
Scott Fairfax  
Alec Martin  
Stephen Vetrano*

## MINUTES June 18, 2012

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

### Commissioners in attendance:

Brian Clarke, Scott Fairfax, Alec Martin, Stephen Vetrano,  
Gene Argenti (Chairman)

### Secretary's Report by Commissioner Martin

The May 28<sup>th</sup> Memorial Day regular minutes was not presented.

### Treasurer's Report by Commissioner Fairfax

Grand Bank all three (3)

Operation: \$8,868.70      Payroll: \$5,000.00      Money Market: \$1,199,699.67  
Account Balance: \$1,213,568.37

Cash Management Fund: \$99,283.58

PO 1115: Petty Cash: \$647.90

### New PO Requisitions: List provided

1320	Kucker Haney Paint Company	Paint for kitchen & dining area	100.00
			100.00
1321	House Fund	Lunch for Mercer County Fire Prevention meeting	104.08
			104.08

2711 Nottingham Way  
Hamilton, NJ 08619-1836  
(609) 586-4095

1322	Samzies Uniforms	Station pants (Garcia)	55.99
			55.99
1323	Ace Hardware	2x Duct tape	14.98
			14.98
1325	Iron Compass Map Co.	Iron Compass program	8,236.32
			8,236.32
1326	MES Pennsylvania	Turnout gear (Frascella)	2,049.67
			2,049.67
1327	Haldeman Ford	U12 repair	101.48
			101.48
1328	Ace Hardware	Repair lawn sprinkler PVC that was damaged	22.57
			22.57
1329	MES Pennsylvania	Name patch for Alvarez PPE	43.11
			43.11
1330	Continental Fire & Safety	Replacement boots, helmet, hood & gloves (Frascella)	529.80
			529.80
1331	MES Pennsylvania	Replacement mask (Frascella)	220.00
			220.00
1332	Kucker Haney Paint Company	Paint for lounge trim/windows	38.99
			38.99
1333	MES Pennsylvania	Annual SCBA flow test	625.00
			625.00
1334	MES Pennsylvania	SCBA parts & labor	1,266.40
			1,266.40

1335	MES Pennsylvania	Flow test, parts & labor of Chief's SCBA	54.30
			54.30
1336	Home Depot	Supplies to complete kitchen project	49.31
			49.31
1337	Mid State	GPS/UHF roof antenna for KME	113.40
			113.40
1338	Scannermaster.com	Scanner for KME	169.95
			169.95
1339	BioShine	Janitorial supplies	371.15
			371.15

Bill list was presented: Motion was made by Commissioner Martin and seconded by Commissioner Vatrano to approve and pay the bill list. Motion passed 5-0

**Building and Grounds report by Commissioner Fairfax:**

- Kitchen floor is in the process of being replaced.
- Trees are pending per Apparatus operator Ray Krajcsovics.
- Out door flowers are in and planted

**Chief Henry Ryan Jr. Report** Verbal report

- Federal Government grant for radios was full funded.
- 15 radio to the station, need @ 30. Price for extra radio is unknown
- New radio for the new truck and Engine 12
- Announced the promotion of 2 fire fighters to Lieutenant: Scott Loh and Christopher Cavalucci.

**Deputy Chief Tozzi / Training Division:** Verbal report

- Gym membership to retro fitness is going well. Platoon work out @ 9, 10am
  - Would like to get station shirts in different colors to show support for various organizations and benefits. (example: pink for cancer)
  - Also would put the station more in the public eye
- New Hire status
- Training in Baltimore, MD is July 17-21. 7 total, 3 Volunteer & 4 Career

- If volunteers can not go, can the invite be given to the career staff.
- Request that any photography taken on scene become district property and has to be approved by the deputy chiefs and/or board of fire commissioners.
- Live burns is being scheduled
- We now have Verizon Fios (small business) along with speak easy over IP
  - Verizon is cheaper and next month we will be down to just Verizon
  - 609-586-1112 still is not working
- New Apparatus' sheets are going well
- Request that the board take **Engine 12-1** out of service. **(UNSAFE)**
- Requested and extra radio for the rehab trailer trough Captain Ryan (radio grant)
- Township Map Project will be up next week
- Surplus list continue: stage 1 is the engine room: **fire hoses** (cant past inspection)
- Fire House Software is up and updated thanks to FF Pfeiffer
  - Captains enters the information and Deputy Chief & Wilno does the QC
- Fit tester in station will cost @ \$10,000. possibility of splitting he cost with station 17 and/or 14
- July 1<sup>st</sup> will be the start of the new platoon system for the volunteers.

**Project Status verbal Report:** by Captain Marc Kandrac

- Request a committee: 2 Commissioners, 2 Officers and 2 Volunteers, with 1 person not holding more than 1 of these positions.

**Fire Marshal Report:** by Captain Kevin McElroy

No report

**Truck Committee report:** by FF Patrick Sullivan: Verbal Report:

- Power Point presentation on the new truck
- In production for a delivery date for October

**Old Business: Physical Exams**

RWJ Occupational health: \$427 per person, includes x-ray, access to medical records.

Mobil Service: \$406.62 per person, chest x-ray extra, 8 hour max, overtime is extra money.

Motion made by Commissioner Fairfax and seconded by Commissioner Clarke to use RWJ for all fire fighters physicals. Passed 5-0

**New Business:**

**Motion was made by Commissioners: Summary**

- Fairfax / Clarke to allow career staff use any available spots: Baltimore Training. 5-0
- Fairfax /Clarke to use RWJ for Medical Physicals. passed 5-0
- Martin / Clarke to take Engine 12-1 out of service for lack of safety. Passed 5-0
- Martin / Fairfax to surplus old and out of service fire hoses. passed 5-0

June 18, 2012

Page 5

- Martin / Fairfax to promote Christian Villatoro and Christopher Cavalucci to Lieutenants.  
Passed 5-0

***\* The board stressed that any problems or issues will follow the chain of command  
Fire Fighter to Captain to Deputy Chief to Chief to Board of Fire Commissioners \****

### **Executive Session**

The Regular Meeting recessed at 8:21pm (2021 hours)

The Regular Meeting reconvened at 9:04pm (2104 hours)

The meeting adjourned at 9:09 PM (2109 hours)

The next scheduled meeting of the Board will be held on Monday, July 16, 2012, at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Respectfully Submitted,

Alec Martin  
Commissioner / Secretary  
Hamilton Township Fire District #2