

# Hamilton Township Fire District #2

Mercerville Fire Company



*Fire Commissioners*  
*Gene Argenti*  
*Scott Fairfax*  
*Alec Martin*  
*Brian Clarke*  
*Stephen Vetrano*

MINUTES  
July 16, 2012

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairmen Argenti at 7:03 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

**Commissioners in attendance:**

Brian Clarke, Scott Fairfax, Dr. Stephen Vetrano, Gene Argenti (Chairmen)

**Commissioners absent:**

Alec Martin

**Secretary's Report by Commissioner Martin**

None give, Commissioner Martin was absent.

**Treasurer's Report by Commissioner Fairfax**

Grand Bank all three (3)

Operation: \$17,334.99, Payroll: \$4,868.34, Money Market: \$965,860.95  
Account Balance: \$988,064.28

Cash Management Fund (Total): \$99,287.52

Motion was made by Commissioner Fairfax and seconded by Commissioner Clarke to approve P.O.s #1340 through 1372. (See Attached List) Commissioner Clarke brought up that P.O. # 1361 to MacManimon & Scotland incorrectly stated "Bond council for new KMW engine". It should correctly read KME engine. Motion Passed 4-0

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Commissioner Fairfax recommended that the board increase the amount in Open P.O. # 1178 (O'Brien Consulting Services) by \$1,000 making it \$2,500 instead of the current \$1,500. The current balance is \$1,875. Motion was made by Commissioner Fairfax and seconded by Commissioner Clarke to append Open P.O. #1178. Motion Passed 4-0

Motion was made by Commissioner Fairfax and seconded by Commissioner Vetrano to approve and pay the bill list. Motion passed 4-0

Commissioner Fairfax reports that we are spending money, and are right on target for the budget.

**Building and Grounds report:** A/O Krajovics stated that he fixed the little kitchen sink.

**Chief's verbal Report presented by Chief Ryan:** Chief Ryan stated that the department recently washed 295 with shampoo after a recent MVA involving a van carrying a shampoo product. Last night (7/15/12) a house in District 7 was struck by lightning. On 7/6/12 Station 12 handled a careless cooking kitchen fire in the apartments on Klockner Rd.

Deputy Chief Tozzi reported that Engine 12 is finished its new paint job and will be back next week. Seagrave also fixed an extra crack. New KME is on the line possibly ready for Sept 1<sup>st</sup>. The truck is possibly to go to Wildwood by KME before delivery to us. Commissioner Fairfax inquires that the truck may be rushed to make it to wildwood. DC Tozzi is to contact Skip (Stinger, salesman) for more clarification. The district's new hire, Stephen Dixon is to start 7/30/2012. DC Tozzi wants to send him to the EMT class starting in September. The Union was asked to provide a schedule conducive to the work environment and came up with a Tuesday to Friday schedule working 7am to 5:30pm. DC Tozzi would also like to up education and use employees who are certified as instructors to teach in order to earn recerts. DC Tozzi would also like to put out a photography policy as a directive. DC Tozzi reports that the VoIP phones are now working and much better. FF Pfeiffer is to cancel the copper service. The crews are now using new apparatus sheets for truck checks. The radio grand is being handled. Chief Ryan knows more. The Fire Company's new dry erase board with projector is now up however the Map Project took a hit. The shipping was twice the price of the glass and will be corrected. DC Tozzi is working on a complete audit of the career staff for their certs and professional development time with the treasurer. DC Tozzi requests that Captain Ryan and Captain McElroy be reimbursed for all time and funds used to take Fire Officer II as it was weighted very heavily in the promotions process. The Board had paid for DC Tozzi but not for the other two and DC Tozzi see's it as unfair to any staff that is open to possibly be promoted to the DC position. DC Tozzi stated that Captain Ryan has benefited greatly from the Fire Officer II program. DC Tozzi would like to start a career path to help guide employees in completing educational benchmarks instead of just taking any classes that they can. Kevin McElroy to plant trees in the fall through grant program. Firehouse Software will be used now to keep track of

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all radio serial numbers. Training requests – S. Dixon must go to EMT while volunteers D. Fusco and K. Fisher want to go to EMT. The class is now \$1,200. DC Tozzi looking for guidance on whether not to send them. We recently had two Firefighter I graduates, Lisa PolXXXXXX and David Porsche. We also have two more to through in the spring Zach Pappas and new member Mathew Patoni. DC Tozzi reads a letter from “To the Editor” of the Trenton Times praising the crew for an EMS call. DC Tozzi along with Captain Ryan, Jarred Pierson, Matt McElroy, and Ed Hirshman were on the call and DC Tozzi would like to put “Attaboys” in their files. OnScene X-plorer is not installed yet. DC Tozzi and A/O Sullivan are currently looking for a second GPS antenna for Rescue 12. DC Tozzi asking to use up to \$200 from the new truck budget for the antenna. Lastly, the SOC Chiefs are putting together a special class called “Man Vs. Machine” for all platoons. DC Tozzi requests \$2,000 to send all employees to the class at approx. \$100 per person. The board will discuss.

**FM Report:** The Chief discussed the recent fires. FM McElroy talked about a recent trash can fire at Bill’s Olde Tavern and a possible firebug. There is also a car on the second floor of the Hamilton Grove rehab center. There are no fluids in the vehicle. FM McElroy has received the second LHU Check. He also reports that the NFPA conference in Las Vegas was amazing and is now working on a grant for the live fire demonstration during fire prevention week.

**Old Business:** Chairman Argenti asks Captain Kandrac how the management committee is moving along. Captain Kandrac states that he is still waiting to hear back from the board as to who the two representatives are to be. Chairman Argenti states Commissioner Vetrano and Commissioner Clarke will be on the committee. Commissioner Fairfax reports that Firefighter Pete Fracesalla whose turnout gear was stolen (in his personal car) has deferred his \$200 reimbursement from last year and still owes \$800 to cover the \$1000 deductible on the insurance. The board discussed Pete’s service and decided that if he makes his percentages for the year to drop the \$800. Commissioner Vetrano states that RWJ would be our official source for employee physicals. There has been progress on the office furniture.

**New Business:**

Deputy Chief Tozzi stated that Capital Health’s MICU Life 793 is interested in moving from Station 17 back to Station 12. Director Boozan of Capital Health has offered \$500 a month + benefits as rent.

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The Board motioned to enter executive session at 8:22 PM (2022 hours).

The Board returned from executive session at 10:07 (2207 hours).

The Board entertained a motion to vacate the chief's position. The motion was made by Commissioner Vetrano and seconded by Commissioner Clarke. Motion passed 4-0.

The meeting adjourned at 10:10 PM (2010 hours)

The next scheduled meeting of the Board will be held on Monday, August 20, 2012 at 7:00 pm.

Respectfully Submitted,

Brian D. Clarke  
Commissioner / Assistant Secretary  
Hamilton Township Fire District #2