

Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief
Vacant*

*Deputy Chiefs
Christopher Tozzi
Henry Ryan Jr.*



*Fire Commissioners
Gene Argenti
Brian Clarke
Scott Fairfax
Alec Martin
Stephen Vetrano*

MINUTES

December 3, 2012

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Commissioners in attendance:

Brian Clarke, Scott Fairfax, Alec Martin, Stephen Vetrano,
Gene Argenti (Chairman)

Secretary's Report by Commissioner Martin

The November 19th regular minutes and the executive minutes was presented for approval, waiting for the PO list.

Treasurer's Report by Commissioner Fairfax

Grand Bank all three (3)

Operation: \$6,140.00 Payroll: \$5,000.00, Money Market: \$1,501,253.66
Account Balance: \$1,512,393.66

Cash Management Fund: \$99,305.00

PO 1115: Petty Cash: \$647.90

New PO Requisitions: List provided

1482	MES Pennsylvania	Parts for SCBAs	548.00
			548.00
1484	BioShine	Laundry detergent	108.66
			108.66

2711 Nottingham Way
Hamilton, NJ 08619-1836
(609) 586-4095

1485	Samzies	Uniform order	1,018.28
			1,018.28
1486	Samzies	Commissioner polos	217.45
			217.45
1487	EMR Power Systems	2 x Generator service check	224.30
			224.30
1488	Continental Fire & Safety	Recharge fire extinguisher	68.00
			68.00
1489	W.B. Mason	Office supplies	114.67
			114.67
1490	Advance Auto	Speedy dry	34.50
			34.50
1491	Ace Hardware	Items to paint lines on E-12 floor & bulbs for bunkroom	37.01
			37.01

Bill list was presented: Motion was made by Commissioner Martin and seconded by Commissioner Vetrano to approve and pay the bill list. Motion passed 5-0

PO: 1492 RWJ CPR Cards (4 cards) \$10.00/person \$45.00 - \$20.00

Approved by Commissioner Martin and seconded by Commissioner Vetrano. Passed 5-0

Building and Grounds report by Commissioner Fairfax:

Decoration of the fire house was proposed, waiting for the Christmas reefs

Deputy Chief Chris Tozzi Report verbal report

- Thanking Captain Kandrac for fill in as Acting Deputy Chief
- Request Public Assistances (RPA) – application for FEMA
- Touzer Train annual maintenance payment is due \$13,086 (recommended). The contract can be terminated with a 30 or 45 day notice. (Sue is the contact person)

Motion was made by Commissioner Fairfax and seconded by Commissioner Martin to resign the contract for Touzer train for \$13,086, with the option to cancel with a 30 to 45 day notice. Contract is from January 1, 2013 to December 31, 2013

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- Business owner “title 40: **Act in the best interest of fire and safety**
- Recommends to the Board to dedicate the new truck to X-Commissioner Dennis Sullivan (truck committee chairman FF Patrick Sullivan father) **TABLED FOR DISCUSSION**

Deputy Chief Henry Ryan Jr. Report verbal report

- New pagers will be at station 13 on Tuesday December 4th (28 pagers)
 - Preset 8 tones
 - All volunteers will have a pager
 - Career staff will have a on duty pager, 10 in station pagers

Commissioner Clarke volunteered to help with the programming of the **radios** and pagers

Fire Marshal Report: by Captain Kevin McElroy No report

Truck Committee report: from FF Patrick Sullivan: Verbal Report by Commissioner Fairfax

- A group from the truck committee will do the last inspection on November 30
- Pat Sullivan and Deputy Tozzi will give the truck a “once over” on November 20th

Old Business:

- December 14, 2012 will be the date for the special meeting and special election for the purpose of moving money from unrestricted to a capital line item.
- Squad 12 rear panel: truck committee would like to add an eagle with an American flag. The Cost is \$500.00

Motion was made by Commissioner Martin and seconded by Commissioner Fairfax for the rear truck decal, not to exceed \$500.00. Passed 5-0

- Special request for Firefighter Pierson request for Over –Ride/Under-Ride Extrication. After a financial discussion, the Board and the Deputy Chief Tozzi agreed to postpone the class to 2013. For the reasons that funds must be put aside for KME to come in and Train the career staff (@100 hours plus overtime for training)
- Mutual swap has to be done within the 28 day cycle, per last year agreement.
- Station Christmas Party: December 11, 2012 at Killarney’s for volunteer and December 21 for the Career staff at Deputy Chief Tozzi’s house.

New Business: Public comment

- SCBA for the Fire Police (hazmat spill, etc) **TABLED FOR MORE INFO**
 - Need a physical, pulmonary test, etc

Executive Session: needed to discuss Payroll, Personnel

The Regular Meeting recessed at 8:43 PM (2043 hours)

The Regular Meeting reconvened at 10:03 (2203 hours)

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Motions:

Motion was made by Commissioner Fairfax and seconded by Commissioner Martin to resign the contract for Touzer train for \$13,086, with the option to cancel with a 30 to 45 day notice. Contract is from January 1, 2013 to December 31, 2013. Passed 5-0

Motion was made by Commissioner Martin and seconded by Commissioner Fairfax for the rear truck decal, not to exceed \$500.00. Passed 5-0

Motion was made by Commissioner Vetrano and seconded by Commissioner Clarke to pay a Per Diem rate for Commissioners doing work outside of their job specifications, at a rate of \$25.00 per hour. Passed 4-1 (Martin)

Motion was made by Commissioner Clarke and seconded by Commissioner Vatrano to pay Commissioner Fairfax Retro per diem for this trip to KME (two trips). Passed 3-1 (Martin) and 1 abstained (Fairfax)

The meeting adjourned at 10:18 PM (2218 hours)

The next scheduled meeting of the Board will be held on Monday, December 17, 2012, at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Respectfully Submitted,

Alec Martin
Commissioner / Secretary
Hamilton Township Fire District #2