

Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief
Vacant*

*Deputy Chiefs
Christopher Tozzi
Henry Ryan Jr.*



*Fire Commissioners
Gene Argenti
Brian Clarke
Scott Fairfax
Alec Martin
Stephen Vetrano*

MINUTES March 11, 2013

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Commissioners in attendance:

Brian Clarke, Scott Fairfax, Alec Martin,
Stephen Vetrano, Gene Argenti (Chairman)

Secretary's Report by Commissioner Martin

The March 05th regular minutes was presented.

Motion was made by Commissioner Fairfax and seconded by Chairman Argenti to approve the minutes. Passed 4-0, Vetrano abstain

Treasurer's Report by Commissioner Fairfax as of February 18, 2013

Grand Bank all three (3)

Operation: \$6,190.00 Payroll: \$4,199.40, Money Market: \$1,320,183.21
Account Balance: \$1,330,572.61

Cash Management Fund: \$99,331.87

PO 1115: Petty Cash: \$647.90

New PO Requisitions: List provided PO List 2/25/13

<u>PO #</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Quantity</u>	<u>Amount</u>	<u>Total</u>
1600	WB Mason				\$242.13

2711 Nottingham Way
Hamilton, NJ 08619-1836
(609) 586-4095

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1601	Continental fire / safety		\$440.00	
1602	MES Kandrac / M. McElroy		\$724.84	
1603	NJ State Assoc of Fire District	2013 dues	\$300.00	
1604	RWJ	2013 Physicals	leave open PO	\$ open PO
1605	two blades	2	\$14.82	
1606	Medical Director: blue helmet and shield		\$292.37	

Motion was made by Commissioner Fairfax and seconded by Commissioner Martin to approve the Pos. Motion passed 5-0

Motion was made by Commissioner Martin and seconded by Commissioner Vetrano to pay the bills. Motion passed 5-0

Building and Grounds report by Commissioner Fairfax: verbal report

No report

Deputy Chief Chris Tozzi Report

- Squad 12 accident: officer side mirror vs. sign
- On spot repairs on squad 12: air tube (under warrantee and repaired by KME
- 2 fans in service
- New Policy book: 14 in place for review (not in new book, refer to old policy book)
- Chief lecture: 9 seats available at Princeton University.
- No gear will be issued without Captain Van Hise approval.
- Manitory Swift Water Awareness: April 20, 2013: class is three hours at about \$34.00 (\$1,000.00) per person motion made by Commissioner Clarke and Commissioner Vetrano. Approved 5-0
- Draft letter was sent to the mayor office from the township chiefs
 - Fire department to take over HazMat "Whitehorse"
 - HazMat call: get reimbursed
 - 24 CEU at Middlesex County
- New member check in sheets "equipment"
- Portable Radio Replacement
- PPE: district needs to be in on "specs" by vendor
- DC Tozzi request executive session for financial

Deputy Chief Henry Ryan Jr. Report

- Happy with the response on Hardwick Drive "fire"

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Fire Marshal Report: by Captain Kevin McElroy no verbal report

Old Business:

- Check on what we can and cannot do on repairs
- Due we need an accident report
- Ear protection on the KME is a concern

New Business:

Executive Session: needed to discuss personnel (KME)

The Regular Meeting recessed at 8:20 PM (2020 hours)

The Regular Meeting reconvened at 9:30 (2130 hours)

Motion was made by Commissioner Clarke and seconded by Commissioner Martin to establish the position of Medical Director and appoint Commissioner Vetrano (doctor) to that position. Motion passed 4-0 with Vetrano abstain

Motion was made by Commissioner Clarke and Commissioner Vetrano for Swift Water Awareness: April 20, 2013: class is \$34.00 per person motion made by. Approved 5-0

The meeting adjourned at 9:32 PM (2132 hours)

The next scheduled meeting of the Board will be held on Monday, March 25, 2013, at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Respectfully Submitted,

Alec Martin
Commissioner / Secretary
Hamilton Township Fire District #2