

# Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief  
Vacant*

*Deputy Chiefs  
Christopher Tozzi  
Henry Ryan Jr.*



*Fire Commissioners  
Gene Argenti  
Brian Clarke  
Scott Fairfax  
Alec Martin  
Stephen Vetrano*

## MINUTES August 19, 2013

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

### Commissioners in attendance:

Brian Clarke, Scott Fairfax, Alec Martin,  
Stephen Vetrano (absent), Gene Argenti (Chairman)

### Secretary's Report by Commissioner Martin

The July 29<sup>th</sup> regular minute and executive minutes was presented and approved. Motion was made by Commissioner Clarke and seconded by Commissioner Martin to approve the minutes. Passed 4-0

### Treasurer's Report by Commissioner Fairfax: NO Report

Grand Bank all three (3)

Operation: \$6,390.00      Payroll: \$4,900.00,      Money Market: \$1,314,455.19  
Account Balance: \$1,325,745.19

Cash Management Fund: \$99,352.95

PO 1115: Petty Cash: \$527.73

### New PO Requisitions: List provided

1698	Burlington County ESTC	Firefighter 1 (Blaney, Fairbanks & Figueroa)	525.00
			525.00
1699	BioShine	Janitorial supplies	563.06
			563.06
1700	Earle's Tire Service of NJ	Investigate flat tire on KME	111.00

2711 Nottingham Way  
Hamilton, NJ 08619-1836  
(609) 586-4095

				111.00
1701	Continental Fire & Safety	Part to repair air chisel setup		239.00
				239.00
1702	Kevin McElroy	Reimbursement for eyeglasses		204.00
				204.00
1703	Alert-All	Fire hats (Fire Prevention)	Not to exceed:	1,200.00
				1,200.00
1705	Grainger	<b>TABLED</b>	2 x 5 gal metal gas cans	132.50
			4 x 2.5 gal metal gas cans	267.20
				399.70
1706				00.00
				00.00
1707	Donte / Cavalucci	Pump Class		83.00
				83.00
				166.00
1708	Christopher Tozzi			1704.80
1709	Mercer County Fire Academy	Firefighter 1 (Bartalone & Bencivengo,J)		400.00
				400.00
1710	RIT			152.00
				152.00
1711	V.E. Ralph			

Motion was made by Commissioner Fairfax and seconded by Commissioner Clarke to approve all Po's except PO 1705 and change PO 1648 from 6 lengths of hose which was approved to 12 lengths at \$2,511.60 due to ordering mistake by firefighter Naro. Motion passed 4-0

August 19, 2013

Page 3

Motion was made by Commissioner Fairfax and seconded by Commissioner Martin to pay the bills expect JW Kennedy and Son. Motion passed 4-0

**Building and Grounds report by Commissioner Fairfax:** Pick nick table seat in the back of the building is broken (company property)

**Deputy Chief Chris Tozzi Report:** verbal report

- August 25<sup>th</sup> is Captain Van Hise 25<sup>th</sup> anniversary
- FDNY: John Norman's class (Captain series test) request that 6 fire fighters go (Naro, Pfeiffer, Hirschman, Sullivan, Pierson and Garcia) and if possible, DC Tozzi and Captain Ryan go also. (October 5<sup>th</sup>). Only need coverage for one (Hirschman)
- Pump Calculation class for Dante and Cavalucci is \$83.00 each (PO 1707)
- Request the Board to pay for the "Johnny on the spot" for the Booker Run and have the Democratic Party repay the district.
- Request an oversize reeves stretcher for oversize patients \$362.00 (PO1711)
- Wants the Board to pay \$852.40 x 2 for Baltimore training (half district and half company) and have the company repay the district (PO 1708)

**Deputy Chief Henry Ryan Jr. Report**

- No report

**Mercerville Fire Company President Don Wilno** No verbal report or comments

**Fire Marshal Report:** by Captain Kevin McElroy

- No report

**Apparatus report:** from DC Tozzi and Captain Ryan:

- KME will be shipped out for about 2 weeks:  
Asked for \$500.00 previously now requesting and an additional \$1,000.00 for anything that isn't covered under the warrantee
- Explorer needs repairs. \$308.00 to \$500.00 not including the fuel pump

**Old Business:**

**New Business:**

- **After receiving the results from the Deputy Chiefs test; Chairman Argenti appointed acting Deputy Chief Christopher Tozzi the permanent position for Deputy Chief as of August 6<sup>th</sup>, 2013**

**Executive Session:** needed to discuss personnel, training and procedures

The Regular Meeting recessed at 8:26 PM (2026 hours)

August 19, 2013

Page 4

The Regular Meeting reconvened at 10:10 (2210 hours)

- Motion was made by Commissioner Clarke and seconded by Commissioner Fairfax to allow FF Patrick Sullivan to transport the KME for repairs. 5 hours there and 5 hours back (10 hours total). Motion passed 4-0
- Motion was made by Commissioner Fairfax and seconded by Commissioner Clarke to allow fire fighter Jarred Pierson 3 hours to train the remainder platoons on the use of the gas torch. Motion passed 4-0
- Commissioner Fairfax stated that “all PO will go from: fire fighter to captains, to deputy chief, to the treasurer”

The meeting adjourned at 10:09 PM (2209 hours)

The next scheduled meeting of the Board will be held on Monday, September 09, 2013, at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Respectfully Submitted,

Alec Martin  
Commissioner / Secretary  
Hamilton Township Fire District #2