

# Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief  
Vacant*

*Deputy Chiefs  
Christopher Tozzi  
Henry Ryan Jr.*



*Fire Commissioners  
Gene Argenti  
Brian Clarke  
Scott Fairfax  
Alec Martin  
Stephen Vetrano*

## MINUTES February 24, 2014

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

### **Commissioners in attendance:**

Brian Clarke, Scott Fairfax, Alec Martin, Stephen Vetrano,  
Gene Argenti (Chairman)

### **Secretary's Report by Commissioner Martin**

The January 20<sup>th</sup> regular minute was presented. Motion was made by Commissioner Vetrano and seconded by Commissioner Fairfax to approve the minutes. Passed 5-0

The February 10<sup>th</sup> regular minute was presented. Motion was made by Commissioner Vetrano and seconded by Commissioner Fairfax to approve the minutes. Passed 5-0

### **Treasurer's Report by Commissioner Fairfax:**

Grand Bank all three (3)

Operation: \$6,500.00      Payroll: \$4,974.91,      Money Market: \$622,723.36  
Account Balance: \$634,198.27

Cash Management Fund: \$99,381.36

PO 1115: Petty Cash: \$422.38

### **New PO Requisitions: List provided 2014**

1761	All Hands Fire	2 x 2 hook nest mount for exterior of cab	199.98
			199.98
1765	WB Mason	Paper shredder - 100 sheet capacity	

2711 Nottingham Way  
Hamilton, NJ 08619-1836  
(609) 586-4095

			249.99
		Review other options on PO	249.99
1770	Blaze Emergency Equipment	Repair damage to Rehab 12 <b>TABLED</b>	499.13
			499.13
1863	Sleepy's	Additional balance to replace warrantied mattresses	188.20
			188.20
1865	Treasurer, State of New Jersey	Fire inspector renewal (Krajcsovics)	45.00
			45.00
1866	B & M Contractors	Emergency roof repair	2,295.00
			2,295.00
1867	SunTrust	KME annual payment	66,057.39
			66,057.39
1868	O'Brien Consulting Services	Synology Rackstation NAS for RAIDed backup	2,594.00
			2,594.00
1869	Patrick Sullivan	Station boots for Sullivan	90.00
		Station boots for Dixon	90.00
			180.00

Motion was made by Commissioner Martin and seconded by Commissioner Clarke to approve all the PO's except 1770. Motion passed 5-0

Motion was made by Commissioner Vetrano and seconded by Commissioner Clarke to pay the bills. Motion passed 5-0

**Building and Grounds report by Commissioners:** Apron

- Hamilton Township has rescheduled to come out with a camera to analyze the sewer line. Cancellation was due to weather.
- Electrical panel has water damage and has to be replaced. We're waiting on the written violations from the inspector (need 2 electrical panels)

**Deputy Chief Chris Tozzi Report:**

**1. Utility vehicle**

- Changing out utility vehicle with the advice of Captain Sullivan
- Vehicle replacement plan was introduced: 2002, 2003, and 2007 all have around 70,000 miles. The pickup with the plow is not up for replacement.
- Chiefs 2007 expedition could be used as a trade in but it has to be sent to the shop to analyze the "check engine light". The trade in could be from \$1,000 to \$11,000.
- Looking for a 5, 6 year lease purchase
- Check for state contract

**2. Opt-con is almost finished**

**3. Station policy will soon be on our secure website**

**Deputy Chief Henry Ryan Jr. Report:**

- No report

**Mercerville Fire Company:**

- No verbal report or comments

**Fire Marshal Report:** by Captain Kevin McElroy

- submitted by Commissioner Fairfax
- Captain McElroy put a request to attend the 2014 Las Vegas conference and expo on June 8 to 12. Looking to use his time and swop. \$935.00 for conference, around 500.00 airfare and around 600.00 for hotel. Was in his FM budget and approved by commissioners up to \$2,200.00 max.
- Motion was made by Commissioner Clarke and seconded by Commissioner Vetrano with a \$2,200.00 budget. Motion passed 5-0
- Deputy Chief Tozzi stated that Station 17 inquired about taking over Station 12's inspections. Commissioners will get together with the career staff and evaluate the subject.

**Old Business:**

- No report

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**New Business:**

- **The Fire Fighter two pager is missing, there is an investigated in progress.**

**Executive Session:** needed to discuss: contracts

The Regular Meeting recessed at 7:17 PM (1917 hours)

The Regular Meeting reconvened at 7:49 (1949 hours)

The meeting adjourned at 08:09 PM (2009 hours)

The next scheduled meeting of the Board will be held on Monday, February 10, 2014, at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Respectfully Submitted,

Alec Martin  
Commissioner / Secretary  
Hamilton Township Fire District #2