

Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief
Vacant*

*Deputy Chiefs
Christopher Tozzi
Henry Ryan Jr.*



*Fire Commissioners
Gene Argenti
Brian Clarke
Scott Fairfax
Alec Martin
Stephen Vetrano*

MINUTES November 18, 2013

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Commissioners in attendance:

Brian Clarke, Scott Fairfax, Alec Martin, Stephen Vetrano,
Gene Argenti (Chairman)

Secretary's Report by Commissioner Martin

The November 04th regular minute minutes and executive minutes was presented and approved. Motion was made by Commissioner Fairfax and seconded by Commissioner Clarke to approve the minutes. Passed 4-0, Vetrano abstain

Treasurer's Report by Commissioner Fairfax:

Grand Bank all three (3)

Operation: \$9,401.53 Payroll: \$4,899.35, Money Market: \$1,443,695.48
Account Balance: \$1,457,996.36

Cash Management Fund: \$99,365.74

PO 1115: Petty Cash: \$422.38

New PO Requisitions: List provided

1754	Robert Van Hise	Eyeglass reimbursement	299.95
			299.95
1755	Jason Ryan	Station shoes reimbursement	91.54
			91.54
1756	ACE Hardware	Supplies for new issue & replacement PASS tags	35.88

2711 Nottingham Way
Hamilton, NJ 08619-1836
(609) 586-4095

			35.88
1757	Turn Out Fire Safety	17 x Job shirts & embroidery	1,325.83
			1,325.83
1758	Turn Out Fire Safety	Pants & shirts order for all station employees	3,265.68
			3,265.68
1759	Petty Cash (Deputy Chief)	Refund petty cash	95.40
			95.40

Motion was made by Commissioner Fairfax and seconded by Commissioner Vetrano to approve all Po's. Motion passed 5-0

Motion was made by Commissioner Martin and seconded by Commissioner Fairfax to pay the bills. Motion passed 5-0

Building and Grounds report by Commissioner Fairfax:

- New plans for the Mercerville Fire Company is being designed
- Public posting for the special election was done today

Deputy Chief Chris Tozzi Report: verbal report

- Michael S. is the press representative for the District
- Walkie talkie traps were ordered, since the new gear does not have a place for it
- In around 14 months, will have to hire 4
- Is it possible to hire 2 fire fighters in the fall?
- Trial period: 3 months. 3 months plus 1 day, he's permanent
- Engine 12-1 is leaving at 0300 (3am)
- DC will talk to the neighbor behind the fire house to inquire about taking down the fence for re-pavement (new building project)

Deputy Chief Henry Ryan Jr. Report: No report

Mercerville Fire Company President Kevin McElroy: No verbal report or comments

Fire Marshal Report: by Captain Kevin McElroy NO verbal or written report given

Old Business: no report

New Business:

- The Commissioner now in charge of grants: Commissioner Clarke

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- There is a need to upgrade safety glasses (mask and work glasses).
- December 02, 2013 will be Q&A for public comment for new building project. Representatives for all phases of the project will be there.
- Motion was made by Commissioner Martin and seconded by Commissioner Clarke to promote FF Sullivan (placed 1st on the captains list) to Captain, effective January 4, 2014 with a 3 month trial period. Evaluation date March 1st 2014. Motion passed 5-0

Executive Session: needed to discuss: personal: Captain Kandrak retirement

The Regular Meeting recessed at 7:46 PM (1946 hours)

The Regular Meeting reconvened at 9:29 (2929 hours)

The meeting adjourned at 09:40 PM (2140 hours)

The next scheduled meeting of the Board will be held on Monday, December 02, 2013, at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Respectfully Submitted,

Alec Martin
Commissioner / Secretary
Hamilton Township Fire District #2