

Hamilton Township Fire District #2

Mercerville Fire Company

*Fire Chief
Christopher Tozzi*

*Deputy Chiefs
Henry Ryan Jr.*



*Fire Commissioners
Gene Argenti
Brian Clarke
Scott Fairfax
Alec Martin
Stephen Vetrano*

MINUTES October 20, 2014

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District No. 2 was called to order by Chairman Argenti at 7:00 pm. After the Flag Salute and a moment of silence; The Open public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Commissioners in attendance:

Brian Clarke, Scott Fairfax, Alec Martin,
Stephen Vetrano, (absent) Gene Argenti (Chairman)

Secretary's Report by Commissioner Martin

October 06th regular and executive minutes was presented. Motion was made by Commissioner Clarke and seconded by Commissioner Martin to approve the minutes with minor corrections. Passed 4-0

Treasurer's Report by Commissioner Fairfax:

Grand Bank all three (3)

Operation: \$6,500.00 Payroll: \$5,695.64, Money Market: \$1,113,696.23
Account Balance: \$1,126,164.87

Cash Management Fund: \$99,413.10

PO 1115: Petty Cash: \$112.35

New PO Requisitions: List provided 2014

1971	MES Pennsylvania	Rubber structure boots	149.00
		2 x Structure gloves	119.50
			268.50
1973	Christopher Tozzi	Reimbursement for bicycle for Fire Prevention	

2711 Nottingham Way
Hamilton, NJ 08619-1836
(609) 586-4095

			350.00
			350.00
1974	Continental Fire & Safety	2 x ESS goggles	133.36
		12 x Safety glasses	48.00
		Shipping	12.00
			193.36
1975	Alert-All	900 x Plastic fire helmets	594.00
			594.00
1976	Kevin McElroy	Fire Official cert renewal	45.00
			45.00
1977	ACE	Paint supplies for fire prevention	28.35
			28.35
1978	NAPA	Front rotors & brake pads for Chief's vehicle	162.68
			162.68
1979	Continental Fire & Safety	8 x Paratech nipple protector for airbags	16.00
			16.00
1980	Caola & Company	USB485 device & labor to install and migrate doors software	340.00
			340.00
1981	MES Pennsylvania	Globe leather structure boots	319.95

			319.95
1982	Park Avenue Printing Company	200 sets PO forms	95.00
			95.00

Motion was made by Commissioner Fairfax and seconded by Commissioner Martin to approve all the PO's. Motion passed 4-0

Motion was made by Commissioner Martin and seconded by Commissioner Clarke to pay the Bills. Motion passed 4-0

Building and Grounds report by Commissioners:

- Roof: Postpone open bid for roof for a later date
 - New Server: O'Brian Consultant
 - Waiting for additional parts
 - Email maybe down for half a day

Chief Chris Tozzi Report:

- Written report was submitted
- District Cleaning Schedule was submitted (101.08)
- Boiler replacement Request was presented with quote

Deputy Chief Henry Ryan Jr. Report:

- The structure fire on October 19th was praised by the lead chief for our involvement.

Mercerville Fire Company: no report

Fire Marshal Report: by Captain Kevin McElroy: no report

Old Business:

- Shared Services for Volunteers and Career staff has concerns that need to be addressed before signing. A preliminary draft was presented. (districts include 2,3,4 &7)

New Business:

- A verbal request was presented to Commissioner Fairfax about renting space for a Cell Cite on District Property. Latitude and longitude will be researched for any considerations.
- Commissioner Fairfax would like to remove the old desk for the Commissioner's office and replace them with functional office furniture to utilize the space.

- Interviews for the next potential career fire captain will be extended to #2 FF Naro and #3 FF Chiorello (#1 Captain Sullivan was promoted to the permanent position after his probationary period) pending recommendations from DOP.
- Captain Mark Kandrac and Captain Robert VanHise will be modify their retirement date with DOP to January 01, 2015

Executive Session: Contracts (7) and Personnel (8)

Resolution: 2014-30: Agreed 4-0

The Regular Meeting recessed at 7:47 PM (1947 hours)

The Regular Meeting reconvened at 10:53 (2253 hours)

- Motion was made by Commissioner Fairfax and seconded by Commissioner Clarke to approve Chief Tozzi's Cleaning Schedule for the District 2 grounds. Motion passed 4-0
- Motion was made by Commissioner Fairfax and seconded by Commissioner Clarke to replace the Boiler (\$1,837.00). Motion passed 4-0
- Motion was made by Commissioner Martin and seconded by Commissioner Clarke to hire Christian Villatoro as the new District 2 career firefighter to replace FF Bernard Crammer's transfer to District 5 (approved by CSC) effective December 1 or earlier (beginning of the pay cycle). Motion passed 4-0
- **Resolution: 2014-31:** To adopt the provisions of Chapter 48. Made by the Board to grant any full time employee and their spouse who retires with a minimum of 25 years of service to District 2 after December 1, 2014 will receive health benefit coverage at no cost to the employee under the New Jersey State Health Benefits. Retirees who are eligible for Medicare must enroll in both Part A (hospital insurance) and Part B (medical insurance) of Medicare. Medicare will be the primary payer of claims and the Commissioners coverage will become secondary after the retiree turns 65 years of age.
- Motion was made by Commissioner Fairfax and seconded by Commissioner Martin to pay the balance of vacation and sick time in one sum to the retirees on or by December 31, 2014. Motion passed 4-0
- Motion was made by Commissioner Fairfax and seconded by Commissioner Clarke to approve Check number 13120 (O'Brian Consulting fee of \$15,711.01) and 13121 (\$300.00 for Petty Cash)

The meeting adjourned at 11:21 PM (2221 hours)

The next scheduled meeting of the Board will be held on Monday, November 03, 2014, at 7:00 pm at the Mercerville Fire Company / Hamilton Township Fire District #2.

Alec Martin
Commissioner / Secretary
Hamilton Township Fire District #2