

HAMILTON TOWNSHIP FIRE DISTRICT #2

MERCERVILLE FIRE COMPANY

*Fire Chief
Christopher Tozzi*

*Deputy Chief
Vacant*



*Fire Commissioners
Gene Argenti, Chairman
Scott Fairfax
Ronald Lisciandrello
Alec Martin
Stephen Vetrano*

February 5, 2018

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District #2 was called to order by Assistant Chairman Commissioner Vetrano at 7:39 P.M. After the flag salute and a moment of silence; the Open Public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Commissioners in Attendance

Gene Argenti (absent) Scott Fairfax Ron Lisciandrello

Alec Martin Stephen Vetrano

Secretary's Report

The minutes from the January 22, 2018 meeting were presented. A Motion to accept the minutes with one correction was made by Commissioner Martin. The Motion was seconded by Commissioner Fairfax.

Motion passed 4-0

The Executive Session minutes from January 22, 2018 meeting were presented. A Motion to accept the minutes as written was made by Commissioner Martin. The Motion was seconded by Commissioner Fairfax.

Motion passed 4-0

Treasurer's Report by Commissioner Martin

Grand Bank Accounts (all 3)		
Operating	\$6,000.23	
Payroll	\$6,516.91	
Money Market	\$987,222.50	
Total Grand Bank		\$999,739.64
Cash Management Fund	\$100,787.53	
Petty Cash	\$353.55	
DC Cash	\$100.00	
Total Cash		\$1,100,980.72
Total Accounts Receivable	\$3,000.00	
Total Current Assets		\$1,103,980.72

Commissioner Fairfax signed an account balance verification form for Grand Bank account #312001886. as of December 31, 2017.

PO #	Budget Year	Vendor	Items	Amount
2629	2018	Penn Care	EMS charts setup fee	<u>632.00</u>
				<u>632.00</u>
2630	2018	Pressure Washers Direct	Pressure washer wand	<u>123.30</u>
				<u>123.30</u>
2631	2018	Firestore (Witimer Group)	10 x Helmet Fronts	<u>535.00</u>
				<u>535.00</u>
2594	2018	Franklin-Griffith	Exterior lights	<u>4,610.00</u>
				<u>4,610.00</u>

A Motion was made by Commissioner Fairfax to accept all PO's as listed. The Motion was seconded by Commissioner Martin.

Motion passed 4-0

A Motion was made by Commissioner Fairfax to pay all bills as listed. The Motion was seconded by Commissioner Martin.

Motion passed 4-0

Deposits

1-23-2018 – 2-5-2018

-\$834.71

A motion was made by Commissioner Fairfax to accept the deposits as listed. The motion was seconded by Commissioner Lisciandrello.

Motion passed 4-0

Chief's Report

- The roofers have submitted an estimate to repair additional leaks.
- Chief Tozzi received an employee grievance today.
- The trailer that is used for equipment storage should be replaced.
- We received an increase on the original quote for the Helmet Fronts and would like approval from the board to increase the amount on the PO #2631.
- Chief Tozzi met with the Rehab companies to discuss coordination of services.
- Chief Tozzi would like to discuss overtime pay for necessary Chief coverage on 24 hour shifts.

A motion was made by Commissioner Fairfax to amend PO #2631 to \$525.90. The motion was seconded by Commissioner Martin.

Motion passed 4-0

Building and Grounds

The roofers will return for additional work.

Mercerville Fire Company

No Report

Fire Marshall Report

No Report

Old Business

No Report

New Business

No Report

Public comment

None

Assistant Chairman Commissioner Vetrano made a motion to go into Executive Session at 8:40 P.M. to discuss Legal Matters (7). The motion was seconded by Commissioner Martin.

Resolution 2018-03 4-0

The next scheduled meeting of the board will be the Elections Meeting held on February 17, 2018 between the hours of 2:00 and 9:00 P.M. at Mercerville Fire Company, Hamilton Fire Township District #2.

The next regularly scheduled meeting of the board will be held on Monday February 19, 2018 at 7:30 P.M. Mercerville Fire Company, Hamilton Fire Township District #2.

The Board had no further business at this time and Commissioner Vetrano made a motion to adjourn the meeting at 9:30 P.M. The motion was seconded by Commissioner Martin.

Motion passed 4-0

The meeting Adjourned at 9:30 P.M.

Respectfully Submitted,

Marion Yeager
Administrative Assistant
Board of Fire Commissioners
Hamilton Township Fire District #2

Alec Martin
Commissioner / Secretary
Hamilton Township Fire District #2