

Hamilton Township Fire District No. 2

2711 Nottingham Way, Mercerville NJ 08619

Fire Commissioners

Gene Argenti
Michael Chianese
Ronald Lisciandrello
Alec Martin
Stephen Vetrano



Fire Chief

Christopher J. Tozzi

July 8, 2019

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District #2 was called to order by Chairman Vetrano at 7:30 P.M. After the flag salute and a moment of silence; the Open Public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Roll Call

Commissioners in attendance:

Gene Argenti, Michael Chianese, Stephen Vetrano (Chairman)

Commissioners Absent:

Ronald Lisciandrello, Alec Martin

Secretary's Report

The minutes from the June 17, 2019 Regular Meeting were presented. A motion to accept the minutes as written was made by Commissioner Argenti and seconded by Commissioner Vetrano.

Motion Carried: 2 in favor 0 opposed 1 abstain (Commissioner Chianese)

Treasurer's Report by Commissioner Argenti

Grand Bank – Operating	6,500.00	
Grand Bank – Payroll	6,314.53	
Grand Bank – Money Market	886,157.80	
Total Grand Bank		898,972.33
Cash Management Fund	103,868.83	
Petty Cash	762.55	
DC Petty Cash	100.00	
Total Cash		1,003,703.71
Total Accounts Receivable		5,000.00
Total Current Assets		1,008,703.71

PO #	Budget Year	Vendor	Items	Amount
2836	2019	Safe ID Card Systems, Inc	Printing of 13 ID cards	145.00
				<u>145.00</u>
2842	2019	O'Brien Consulting Services	UCC/SAN SSL Certificate	199.99
				<u>199.99</u>
2843	2019	Jonathan L. Rapaport Ph.D	Psych. Diagnostic Interview Report and Psych. Testing 8.0 Hours	\$ 300.00
				<u>\$ 1,600.00</u>
				<u>\$ 1,900.00</u>

A motion was made by Commissioner Argenti to accept all PO's as listed. The Motion was seconded by Commissioner Chianese.

Motion Carried: 3 in favor 0 opposed

A Motion was made by Commissioner Argenti to pay all bills as listed. The Motion was seconded by Commissioner Chianese.

Motion Carried: 3 in favor 0 opposed

Deposits

\$4,292.30

A Motion was made by Commissioner Argenti to accept the deposits as listed. The Motion was seconded by Commissioner Chianese.

Motion Carried: 3 in favor 0 opposed

Chief's Report

- Squad 12 responded to a fire on an Amtrak work train near the Hamilton station.
- Chief Tozzi and the Board discussed the repairs needed for the HVAC system.
- We will repair the sink in the basement.
- The KME needs about \$7,000 in repairs and maintenance of about \$1,300. We are looking into using a new vehicle repair company.
- Chief Tozzi requested a special election in the fall to acquire a Rescue Truck. He would like to use McManimon and Scotland L.L.C. as Bond Counsel for the purchase.

A Motion was made by Commissioner Argenti to use McManimon and Scotland, L.L.C. as Bond Counsel for purchase of the Rescue Truck. The Motion was seconded by Commissioner Chianese.

Motion Carried: 3 in favor 0 opposed

Building and Grounds

We made temporary repairs to the driveway and walks. We must get the necessary requirements for permanent repairs from the Township Engineers.

Training Captain Report

No Report

Mercerville Fire Company

No Report

Old Business

We would like send our surplus Turnout Gear to Morganville First Aid Squad in Marlboro, NJ.

A Motion was made by Commissioner Argenti to send our surplus Turnout Gear to Morganville First Aid Squad in Marlboro, NJ.

The Motion was seconded by Commissioner Chianese.

Motion Carried: 3 in favor 0 opposed

New Business

This is an Informational item only for operational staff. An Executive Order has been issued to disband the NJ EMS Task Force Advisory Board which has been replaced by various state groups in NJ. The task force is now limited in its scope of operation and may be used only if Emergency Support Function 8 activated.

Public Comment

No Report

Fire Marshall

No Report

Executive Session

A Motion was made by Commissioner Argenti to enter into Executive Session for legal matters. The Motion was seconded by Commissioner Chianese.

Motion Carried: 3 in favor 0 opposed

The Board recessed to Executive Session at 8:30 P.M.

Resolution 2019-33

Legal (7)

3 in favor 0 opposed

The Board resumed in Regular Session at 9:41 P.M

The Board discussed a Deputy Chief position and a potential schedule that would work for the station and also for Township coverage. The Board also discussed adding a charger to the MD-12 vehicle.

The Board formally announced that they will solicit a Deputy Chief. Candidates should get resumes in order and submit them to the Chief and the Board by July 22nd. Interviews will be held August 12 at the Board Meeting.

Adjournment

Having no further business at this time Commissioner Argenti made a motion to adjourn. The Motion was seconded by Commissioner Chianese.

Motion Carried: 3 in favor 0 opposed

The meeting adjourned 10:02 P.M.

The next regularly scheduled meeting of the board will be held on Monday July 22, 2019 at 7:30 P.M., Mercerville Fire Company, Hamilton Township Fire District #2.

Respectfully Submitted,
Marion Yeager
Administrative Assistant
Board of Fire Commissioners
Hamilton Township Fire District #2

Stephen Vetrano
Commissioner/Chairman/Acting Secretary
Hamilton Township Fire District #2