

# Hamilton Township Fire District No. 2

2711 Nottingham Way, Mercerville NJ 08619

## Fire Commissioners

Gene Argenti  
Michael Chianese  
Ronald Lisciandrello  
Alec Martin  
Stephen Vetrano



## Fire Chief

Christopher J. Tozzi  
**Deputy Chief**  
Patrick Sullivan

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### December 2, 2019

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District #2 was called to order by Chairman Vetrano at 7:30 P.M. After the flag salute and a moment of silence; the Open Public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

### Roll Call

Commissioners in attendance:

Gene Argenti, Michael Chianese, Stephen Vetrano (Chairman)

Commissioners absent:

Alec Martin, Ronald Lisciandrello

### Secretary's Report

The minutes from the November 18, 2019 Regular Meeting were presented. A motion to accept the minutes as written was made by Commissioner Argenti and seconded by Commissioner Chianese.

Motion Carried:        2 in favor        1 abstain

### **Joseph J. Marcucci Jr. Public Accountant introduced the proposed 2020 Budget**

### Resolutions

**2019-46**        2020 Budget introduction

A Motion to accept Resolution 2019-46 was made by Commissioner Argenti. The motion was seconded by Commissioner Chianese.

Commissioner Argenti	Aye
Commissioner Chianese	Aye
Commissioner Vetrano	Aye

Resolution passed        3-0

**2019-47** Adopt a temporary budget for payments to be made prior to the adoption of the 2020 budget in an amount not to exceed \$585,467. This resolution will take effect January 1, 2020.

A Motion to accept Resolution 2019-47 was made by Commissioner Argenti. The motion was seconded by Commissioner Chianese.

Commissioner Argenti	Aye
Commissioner Chianese	Aye
Commissioner Vetranò	Aye

Resolution passed 3-0

**2019-48** To transfer excess appropriations from line items of operating appropriations to line items deemed to be insufficient per the detailed budget revision. This resolution will take effect immediately.

A Motion to accept Resolution 2019-47 was made by Commissioner Argenti. The motion was seconded by Commissioner Chianese.

Commissioner Argenti	Aye
Commissioner Chianese	Aye
Commissioner Vetranò	Aye

Resolution passed 3-0

**2019-49** To appropriate all unexpended and unobligated balances from the 2019 budget year to be available in 2020. This resolution will take effect December 31, 2019.

A Motion to accept Resolution 2019-47 was made by Commissioner Argenti. The motion was seconded by Commissioner Chianese.

Commissioner Argenti	Aye
Commissioner Chianese	Aye
Commissioner Vetranò	Aye

Resolution passed 3-0

**Treasurer's Report by Commissioner Argenti**

Grand Bank – Operating	6,586.29	
Grand Bank – Payroll	6,557.44	
Grand Bank – Money Market	1,393,213.31	
Total Grand Bank		1,406,357.04
Cash Management Fund	104,629.70	
Petty Cash	762.55	
DC Petty Cash	100.00	
Total Cash		1,511,849.29
Total Accounts Receivable		5,000.00
Total Current Assets		1,516,849.29

PO #	Budget Year	Vendor	Items	Amount
2899	2019	ACE Hardware	Building maintenance supplies	98.39
				<u>98.39</u>
2900	2019	Cranbury Customs	Reflective lettering for UTV12	71.00
				<u>71.00</u>
2901	2019	Ray Krajcsovics	Boots	75.99
				<u>75.99</u>

A motion was made by Commissioner Argenti to accept all PO's as listed. The Motion was seconded by Commissioner Chianese.

Motion Carried:           3 in favor       0 opposed

**Deposits**

\$ 1,408.41

A Motion was made by Commissioner Argenti to accept the deposits as listed. The Motion was seconded by Commissioner Chianese.

Motion Carried:           3 in favor       0 opposed

A Motion was made by Commissioner Argenti to pay all bills as listed. The Motion was seconded by Commissioner Chianese.

Motion Carried:           3 in favor       0 opposed

**Chief's Report**

- Chief Tozzi requested an executive session to discuss contractual issues.
- Chief Tozzi would like to hire a captain and two firefighters to respond to EMS calls in a pickup truck to save wear and tear on the KME.
- The policy software was updated (Power DMS).
- There is a new ride-along policy in place.
- The Chiefs dinner is tomorrow night and the Board is invited.
- The new pagers are working well.

**Executive Session**

A Motion was made by Commissioner Argenti to enter into Executive Session for Contractual Issues. The Motion was seconded by Commissioner Chianese.

Motion Carried:           3 in favor       0 opposed

The Board recessed to Executive Session at 8:15 P.M.

**Resolution 2019-50**

Commissioner Argenti	Aye
Commissioner Chianese	Aye
Commissioner Vetrano	Aye

Resolution passed           3-0

The Board resumed in Regular Session at 8:39 P.M

**Deputy Chief's Report**

- The TV's are installed and Brian will handle the set up.
- The concrete walks should be done in 1-2 days.
- The trailer work is completed.
- SCBA fill station repair is needed. Deputy Chief Sullivan will check with them concerning the repairs made recently.
- A patient suffered burns during a house fire in Robbinsville and was later flown to St. Barnabas Medical Center. Chairman Vetrano will get an update on the patient condition.
- A roof leak was mitigated by the crew and will call for repair.

**Building and Grounds**

The concrete walks should be completed soon.

**Training Captain's Report**

No Report

**Mercerville Fire Company**

- Mercerville Fire Company received a court notice regarding the Company sign and it is being rectified.
- The outbuilding company will call on Friday.
- The Company is paying for the Christmas decorations and C Platoon will do the work.
- Duke, the dog is working out very well.
- The Uniform allowance will be paid by the company and will be submitted to the Board for reimbursement.

A Motion was made by Commissioner Argenti to reimburse the Mercerville Fire Company no more than \$4,000 for uniform allowance. The Motion was seconded by Commissioner Chianese.

Motion Carried:            3 in favor            0 opposed

A Motion was made by Commissioner Argenti to certify the firefighter and captain's list for potential promotion and hiring. The Motion was seconded by Commissioner Chianese.

Motion Carried:            3 in favor            0 opposed

**Old Business**

None

**New Business**

None

**Public Comment**

None

**Fire Police**

No Report

**Adjournment**

Having no further business at this time Commissioner Argenti made a motion to adjourn. The Motion was seconded by Commissioner Chianese.

Motion Carried:           3 in favor           0 opposed

The meeting adjourned 9:40 P.M.

The next regularly scheduled meeting of the board will be held on Monday December 16, 2019 at 7:30 P.M., Mercerville Fire Company, Hamilton Township Fire District #2.

Respectfully submitted,  
Marion Yeager  
Administrative Assistant  
Board of Fire Commissioners  
Hamilton Township Fire District #2

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Alec Martin  
Commissioner/Secretary  
Hamilton Township Fire District #2