

Hamilton Township Fire District No. 2

2711 Nottingham Way, Mercerville NJ 08619

Fire Commissioners

Gene Argenti
Michael Chianese
Ronald Lisciandrello
Alec Martin
Stephen Vetrano



Fire Chief

Christopher J. Tozzi
Deputy Chief
Patrick Sullivan

January 13, 2020

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District #2 was called to order by Chairman Vetrano at 7:00 P.M. After the flag salute and a moment of silence; the Open Public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Roll Call

Commissioners in attendance:

Gene Argenti, Michael Chianese, Ronald Lisciandrello, Alec Martin, Stephen Vetrano (Chairman)

Executive Session

The Board recessed to Executive Session at 7:00 P.M. for Personnel Matters.

Resolution 2020-36

Passed 5-0

The Board resumed in Regular Session at 7:57 P.M.

Joe Marcucci: Budget back from the DCA

- Resolution to open the public Hearing: **Resolution: 2020-37**. Passed 5-0
- Adopt the Budget for **Resolution: 2020-38**. Passed 5-0
- Budget at \$4,554,55 and the Amount to be raised by Taxation: \$4,332,908
- Tax rate increase: 0.0087

Secretary's Report

The minutes from the December 16, 2019 Regular Meeting were presented. A motion to accept the minutes as written was made by Commissioner Argenti and seconded by Commissioner Chianese.

Motion Carried: 3 in favor 1 abstain (Ron Lisciandrello)

Treasurer's Report by Commissioner Argenti

Grand Bank – Operating	-44,049.22
Grand Bank – Payroll	6,601.92
Grand Bank – Money Market	1,210,652.17
Total Grand Bank	1,173,204.87
Cash Management Fund	104,940.57
Petty Cash	762.55
DC Petty Cash	100.00
Total Cash	1,279,007.99
Total Accounts Receivable	506.92
Total Current Assets	1,279,007.99

PO #	Budget Year	Vendor	Items	Amount
2904	2019	Steve Dixon	Boot reimbursement	125.00
				<u>125.00</u>
2905	2019	Steve Dixon	Eye care reimbursement	150.00
				<u>150.00</u>
2906	2019	Jason Ryan	Reimbursement for laptop active 911	14.00
				<u>14.00</u>
2907	2019	Jason Ryan	Eye care reimbursement	844.00
				<u>844.00</u>

2908	2019	Jonathan Rapaport PhD	Psych Diag	<u>2,300.00</u>
				<u>2,300.00</u>
2909	2020	WB Mason	Office supplies	<u>43.98</u>
				<u>43.98</u>
2910	2019	Christopher Tozzi	Battery for Chief's truck	<u>213.24</u>
				<u>213.24</u>
2911	2019	Patrick Donoher	Eye care reimbursement	<u>800.00</u>
				<u>800.00</u>
2913	2020	Continental Fire & Safety	Fire Extinguishers	<u>218.00</u>
				<u>218.00</u>
2914	2020	Dronenerds.com	Strobe light for UAV	<u>145.95</u>
				<u>145.95</u>
2915	2020	MES	Boots	1,490.92
			Gloves	<u>768.78</u>
				<u>2,259.70</u>

A motion was made by Commissioner Argenti to accept all PO's as listed. The Motion was seconded by Commissioner Chianese

Motion Carried: 5 in favor 0 opposed

Deposits
\$ 16312.38

A Motion was made by Commissioner Argenti to accept the deposits as listed. The Motion was seconded by Commissioner Lisciandrello. Passed 5-0

A Motion was made by Commissioner Argenti to pay all bills as listed. The Motion was seconded by Commissioner Chianese. Passed 5-0

<u>2020-HTFD2-1</u>	<u>2020</u>	<u>Abalene Pest Control</u>	<u>Pest Control</u>	<u>660.00</u>
<u>2020-HTFD2-2</u>	<u>2020</u>	<u>AFLAC</u>	<u>Insurance</u>	<u>6,000.00</u>
<u>2020-HTFD2-3</u>	<u>2020</u>	<u>Air & Gas Technologies, Inc.</u>	<u>Annual Service Contract</u>	<u>2,238.00</u>
<u>2020-HTFD2-4</u>	<u>2020</u>	<u>Aqua</u>	<u>Hydrant Rental</u>	<u>43,000.00</u>
<u>2020-HTFD2-5</u>	<u>2020</u>	<u>AT&T/Verizon/Nextiva</u>	<u>Telephones</u>	<u>10,000.00</u>
<u>2020-HTFD2-6</u>	<u>2020</u>	<u>Cannon</u>	<u>Copier Rental</u>	<u>2,500.00</u>
<u>2020-HTFD2-7</u>	<u>2020</u>	<u>Continental Fire & Safety</u>	<u>Ansul System & Extinguisher</u>	<u>550.00</u>
<u>2020-HTFD2-8</u>	<u>2020</u>	<u>DePietto & DePietto, LLC</u>	<u>2019 Audit</u>	<u>14,500.00</u>
<u>2020-HTFD2-9</u>	<u>2020</u>	<u>Direct TV</u>	<u>Cable TV</u>	<u>2,200.00</u>
<u>2020-HTFD2-10</u>	<u>2020</u>	<u>RWJ</u>	<u>Physicals</u>	<u>5,000.00</u>
<u>2020-HTFD2-11</u>	<u>2020</u>	<u>Employee Reimbursement</u>	<u>Gym Memberships</u>	<u>10,200.00</u>
<u>2020-HTFD2-12</u>	<u>2020</u>	<u>EMR Power Services</u>	<u>Generator Services</u>	<u>1,500.00</u>
<u>2020-HTFD2-13</u>	<u>2020</u>	<u>Fed Ex</u>	<u>Shipping Charges</u>	<u>200.00</u>
<u>2020-HTFD2-14</u>	<u>2020</u>	<u>First Responder - JIF</u>	<u>Insurance</u>	<u>121,080.00</u>
<u>2020-HTFD2-15</u>	<u>2020</u>	<u>Fuel - BP</u>	<u>Fuel</u>	<u>8,000.00</u>
<u>2020-HTFD2-16</u>	<u>2020</u>	<u>Guardian</u>	<u>Dental Benefits</u>	<u>24,600.00</u>
<u>2020-HTFD2-17</u>	<u>2020</u>	<u>Joseph Marcucci, Jr.</u>	<u>Accounting Services</u>	<u>12,600.00</u>
<u>2020-HTFD2-18</u>	<u>2020</u>	<u>Mercer Group International</u>	<u>Horizon Dumpsters</u>	<u>1,600.00</u>

<u>2020-HTFD2-19</u>	<u>2020</u>	<u>NJ Division of Pensions</u>	<u>Pension Expense</u>	<u>305,560.00</u>
<u>2020-HTFD2-20</u>	<u>2020</u>	<u>O'Brien Consulting</u>	<u>I T Services</u>	<u>3,000.00</u>
<u>2020-HTFD2-21</u>	<u>2020</u>	<u>Paychex</u>	<u>Payroll Processing</u>	<u>1,200.00</u>
<u>2020-HTFD2-22</u>	<u>2020</u>	<u>Petty Cash</u>	<u>Petty Cash</u>	<u>1,000.00</u>
<u>2020-HTFD2-23</u>	<u>2020</u>	<u>Polar, Inc</u>	<u>Coffee & Water</u>	<u>2,700.00</u>
<u>2020-HTFD2-24</u>	<u>2020</u>	<u>Princeton Healthcare System</u>	<u>EAP Program</u>	<u>612.52</u>
<u>2020-HTFD2-25</u>	<u>2020</u>	<u>PSE&G</u>	<u>Gas & Electricity</u>	<u>33,000.00</u>
<u>2020-HTFD2-26</u>	<u>2020</u>	<u>Stark & Stark</u>	<u>Legal Services</u>	<u>10,000.00</u>
<u>2020-HTFD2-27</u>	<u>2020</u>	<u>The Times</u>	<u>Postings</u>	<u>500.00</u>
<u>2020-HTFD2-28</u>	<u>2020</u>	<u>Tozour Trane, Inc.</u>	<u>2020 Service Contract</u>	<u>12,000.00</u>
<u>2020-HTFD2-29</u>	<u>2020</u>	<u>Trenton Water Works</u>	<u>Domestic Water</u>	<u>1,825.00</u>
<u>2020-HTFD2-30</u>	<u>2020</u>	<u>Trenton Water Works</u>	<u>Hydrant Rental</u>	<u>255,536.00</u>
<u>2020-HTFD2-31</u>	<u>2020</u>	<u>Various Vendors</u>	<u>Building & Grounds</u>	<u>3,750.00</u>
<u>2020-HTFD2-32</u>	<u>2020</u>	<u>Various Vendors</u>	<u>Election Expense</u>	<u>1,000.00</u>
<u>2020-HTFD2-33</u>	<u>2020</u>	<u>Various Vendors</u>	<u>Food</u>	<u>500.00</u>
<u>2020-HTFD2-34</u>	<u>2020</u>	<u>Various Vendors</u>	<u>Vehicle Maintenance</u>	<u>20,000.00</u>
<u>2020-HTFD2-35</u>	<u>2020</u>	<u>Various Vendors</u>	<u>Training Course Fees</u>	<u>6,000.00</u>

A Motion was made by Commissioner Argenti to accept the deposits as listed. The Motion was seconded by Commissioner Martin. Passed 5-0

Chief's Report

- Chief Tozzi requested an executive session to discuss Daytime Captain Promotion.
- 2020 payroll will be done in-house.

Deputy Chief's Report

- KME needs a front suspension (truck is close to weight capacity)
- The sidewalk is repaired
- Year-end inventory (Gear)
- Apron repair: Put on hold by the Secretary due to budget

Building and Grounds

The sidewalk repairs went very well.
The front door replacement is complete.

Training Captain's Report

We now have an improved system for tracking training hours.
Chief Tozzi received a certification for NJ Emergency Management.

Mercerville Fire Company

We will be receiving information shortly concerning the building.

Old Business

***Commissioner Argenti drew up and letter to the Attorney General of New Jersey, the Honorable Gurbir S. Grewal. **Document # 201903653**

New Business

None

Public Comment

None

Executive Session

The Board recessed to Executive Session at 8:54 P.M. for Personnel Matters.

Resolution 2020-39

Passed 5-0

The Board resumed in Regular Session at 9:40 P.M

Adjournment

The Board is promoting Civil Service ranked #1 Fire Fighter Ryan Peach to the position of Daytime Captain "special operations" on Saturday February 01, 2020 The Board will also be hiring John Newbon Jr. to the position of entry level firefighter on February 02, 2020 and Ryan Maharaj to a daytime entry level firefighter on February 03, 2020.

All motions Passed 5-0

Having no further business at this time Commissioner Argenti made a motion to adjourn. The Motion was seconded by Commissioner Chianese.

Passed 5-0

The Meeting adjourned 9:47 P.M.

The next regularly scheduled meeting of the board will be held on Monday January 27, 2020 at 7:00 P.M., Mercerville Fire Company, Hamilton Township Fire District #2.

Respectfully submitted,

Alec Martin
Commissioner/Secretary