

HAMILTON TOWNSHIP FIRE DISTRICT #2

MERCERVILLE FIRE COMPANY

Fire Chief
Christopher Tozzi

Deputy Chief
Patrick Sullivan



Fire Commissioners
Michael Chianese, Chairman
Gene Argenti
Thomas J. Hargraves
Alec Martin
Stephen Vetrano

April 20, 2020

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District #2 was called to order by Chairman Chianese at 7:00 P.M. After the flag salute, a moment of silence and a prayer for the victims and families of COVID-19 throughout the world; the Open Public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Roll Call

Commissioners in attendance:

Gene Argenti, Michael Chianese (Chairman), Thomas Hargraves, Alec Martin, Stephen Vetrano

Secretary's Report

The minutes from the April 6, 2020 Regular meeting were presented. A motion to accept the minutes as written was made by Commissioner Argenti and seconded by Commissioner Vetrano.

Motion Carried: 5 in favor 0 opposed

Treasurer's Report by Commissioner Argenti

Grand Bank – Operating	6,500.00
Grand Bank – Payroll	7,150.33
Grand Bank – Money Market	912,090.30
Total Grand Bank	925,740.63
Cash Management Fund	105,229.87
Petty Cash	762.55
DC Petty Cash	100.00
Total Cash	1,031,833.05
Total Accounts Receivable	0
Total Current Assets	1,031,833.05

PO #	Budget Year	Vendor	Items	Amount
2940	2020	Heath Lumber	Replacement lumber for SOC trailer	468.16
				468.16

A motion was made by Commissioner Argenti to accept PO 2940 as listed. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 5 in favor 0 opposed

Deposits

\$519.90

A Motion was made by Commissioner Argenti to accept the deposits as listed. The Motion was seconded by Commissioner Vetrano.

Motion Carried: 5 in favor 0 opposed

A Motion was made by Commissioner Argenti to pay all bills as listed. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 5 in favor 0 opposed

EMS Charting has been suspended and should be cancelled.

Chief's Report

- Directives 2020-01 thru 2020-03 have been revised and extended to May 1st. Directive 2020-04 was pushed out today by Medical Director Dr. Stephen Vetrano and is effective until June 1st.
- Chief Tozzi will be working on FEMA reimbursement documentation for 258 hours family leave quarantine.
- We have 100% staffing in the station and no quarantines.
- FMBA has offered free COVID-19 testing for symptomatic members and \$52 for asymptomatic members which will be reimbursed by the District.
- Housing has been secured by Chief Heller, Fire District 9, for staff quarantine if necessary.
- The Rock report has been submitted for the first quarter to Pensions

- A county traffic control device has been installed and we will pay the electrician charges which will be reimbursed the county.
- Chief Tozzi will investigate having the cost of lumber reimbursed by the insurance companies.
- Chief Tozzi would like to purchase a small drone this year.
- The Easter Bunny traveled the District and all went very well.

Deputy Chief's Report

Deputy Sullivan would like to purchase a small chain saw and water pump for the UTV at a maximum cost of \$1,000 and would like approval from the Board. The Board approved the purchase 5-0 and Deputy Chief Sullivan will submit a PO.

Building and Grounds

No Report

Training Captain Report

No Report

Mercerville Fire Company

- The Easter Bunny event went well.
- Others have been using our dumpster and we are going to get a locking mechanism at a cost of \$100 to prevent this happening in the future.

Old Business

None

New Business

None

Public Comment

None

Fire Marshall

No Report

Executive Session

A Motion was made by Commissioner Argenti to enter into Executive Session for Legal and Personnel matters. The Motion was seconded by Commissioner Vetrano.

Motion Carried: 5 in favor 0 opposed

The Board recessed to Executive Session at 7:30 P.M.

Resolution 2020-64
Legal (7) Personnel (8)

Commissioner Argenti	Aye
Commissioner Chianese	Aye
Commissioner Hargraves	Aye
Commissioner Martin	Aye
Commissioner Vetrano	Aye
Resolution passed	5-0

The Executive Session ended at 8:45 P.M.

Adjournment

Having no further business at this time Commissioner Argenti made a motion to adjourn. The Motion was seconded by Commissioner Martin.

Motion Carried: 5 in favor 0 opposed

The meeting adjourned 8:45 P.M.

The next regularly scheduled meeting of the board will be held on Monday May 4, 2020 at 7:00 P.M., Mercerville Fire Company, Hamilton Township Fire District #2.

Respectfully Submitted,
Marion Yeager
Administrative Assistant
Board of Fire Commissioners
Hamilton Township Fire District #2

Alec Martin
Commissioner/Secretary
Hamilton Township Fire District #2