

HAMILTON TOWNSHIP FIRE DISTRICT #2

MERCERVILLE FIRE COMPANY

*Fire Chief
Christopher Tozzi*



*Fire Commissioners
Michael Chianese, Chairman
Gene Argenti
Thomas J. Hargraves
Alec Martin
Stephen Vetrano*

*Deputy Chief
Patrick Sullivan*

October 12, 2020

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District #2 was called to order at 7:11 P.M. by Chairman Chianese. After the flag salute, a moment of silence for the victims and families of COVID-19 throughout the world; the Open Public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Roll Call

Commissioners in attendance:

Gene Argenti, Michael Chianese (Chairman), Thomas Hargraves, Alec Martin, Stephen Vetrano

Medical Director's Report

Dr. Vetrano reported that Coronavirus is on the rise again in New Jersey. We have a big uptick in Ocean County. The good news is the rate of transmission has started to fall.

DePietto & DePietto, LLC Accounting and Tax Services

DePietto & DePietto, LLC, Accounting and Tax Services completed an audit of the financial statements of the governmental activities and each major fund of Hamilton Township Fire District #2 as of and for the year ended December 31, 2019. Jackie DePietto, auditor, presented and explained the 2019 financial statements. The audit was conducted in accordance with auditing standards generally accepted in the United States of America.

A motion was made by Commissioner Argenti to accept the 2019 audit report as presented. The Motion was seconded by Commissioner Martin.

Motion Carried: 5 in favor 0 opposed 0 abstain

A Motion was made by Commissioner Argenti to authorize approval of Layoff Plan in accordance with NJAC 4A:8-1.4. The Motion was seconded by Commissioner Vetrano.

Motion Carried: 5 in favor 0 opposed 0 abstain

Resolution 2020-74

Commissioner Argenti	Aye
Commissioner Chianese	Aye
Commissioner Martin	Aye
Commissioner Hargraves	Aye
Commissioner Vetrano	Aye
Resolution passed	5-0

Resolution 2020-75

Accept the 2019 Audit

Commissioner Argenti	Aye
Commissioner Chianese	Aye
Commissioner Hargraves	Aye
Commissioner Martin	Aye
Commissioner Vetrano	Aye
Resolution passed	5-0

Secretary's Report

The minutes from the September 14th Regular Meeting were presented. A motion to accept the minutes as written was made by Commissioner Vetrano and seconded by Commissioner Argenti.

Motion Carried: 5 in favor 0 opposed 0 abstain

The minutes from the September 28^h Regular Meeting were presented. A motion to accept the minutes as written was made by Commissioner Argenti and seconded by Commissioner Vetrano.

Motion Carried: 4 in favor 0 opposed 1 abstain

Treasurer's Report by Commissioner Argenti

2975	2020	ACE Hardware	Parts for Rescue	<u>54.75</u>
				<u>54.75</u>
2976	2020	ACE Hardware	Building maintenance supplies	<u>17.96</u>
				<u>17.96</u>
2977	2020	Christian Villatoro	Station boots & belt	<u>125.00</u>
				<u>125.00</u>
2978	2020	Steve Dixon	Eyecare reimbursement	<u>239.00</u>
				<u>239.00</u>
2980	2020	Emergency Education & Development	TECC/TCCC (Donoher)	<u>330.00</u>
				<u>330.00</u>
2981	2020	Patrick Donoher	Eyecare reimbursement	<u>354.00</u>
				<u>354.00</u>
2982	2020	Michael Dinkel	Core part A instructor	<u>200.00</u>
				<u>200.00</u>
2983	2020	Stephanie Jernigan	Core part A instructor	<u>200.00</u>
				<u>200.00</u>
2984	2020	O'Brien Consulting	Network switch	<u>589.00</u>
				<u>589.00</u>

A Motion was made by Commissioner Argenti to accept all purchase orders as listed. The Motion was seconded by Commissioner Martin.

Motion Carried: 5 in favor 0 opposed 0 abstain

Deposits

\$246.07

A Motion was made by Commissioner Argenti to approve the deposits as listed. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 5 in favor 0 opposed 0 abstain

A Motion was made by Commissioner Argenti to pay all bills as listed. The Motion was seconded by Commissioner Martin.

Motion Carried: 5 in favor 0 opposed 0 abstain

Grand Bank – Operating	10,000.00
Grand Bank – Payroll	6,236.02
Grand Bank – Money Market	702,934.08
Total Grand Bank	719,170.10
Cash Management Fund	105,229.87
Petty Cash	762.55
DC Petty Cash	100.00
Total Cash	825,262.52
Total Accounts Receivable	0
Total Current Assets	825,262.52

Chiefs Report

- Chief Tozzi reported that the Blue Line Hazmat refresher course will be held tomorrow. This class was offered to the township at no charge.
- We are holding off the Rope Rescue class for December and planning to have it at a later date.
- Chief Tozzi is finishing up the Emergency Manager 2 class.
- Chief Tozzi would like to ask the Fire Company to auction off their gym equipment in the weight room. Chief Tozzi would like to place extra beds in the weight room.

- The Project room will be transitioned for use by the Fire Company.
- We need legal information from the township concerning insurance coverage on the building.

Deputy Chief's Report

- The repairs on the Rescue Truck are a little behind schedule. The repairs should be completed shortly, and the vehicle returned to the station on Friday.
- We are almost up to the max on the Rescue Truck repair budget and are well into the equipment budget.
- We had one employee with an exposure to coronavirus who tested negative. The employee is quarantined, and we are carefully following the Health Department guidelines relating to this employee.
- The Rescue Truck should be completed mid-November.

Training Captain Report

No Report

Mercerville Fire Company

No Report

Building and Grounds

None

Old Business

None

New Business

None

Public Comment

None

Fire Police

No report

Adjournment

Having no further business at this time Commissioner Argenti made a Motion to adjourn the meeting. The Motion was seconded by Commissioner Vetrano.
Motion carried 5-0

The meeting adjourned at 8:10 P.M.

The next regularly scheduled meeting of the board will be held on Monday October 26, 2020 at 7:00 P.M., Mercerville Fire Company, Hamilton Township Fire District #2.

Respectfully Submitted,
Marion Yeager
Administrative Assistant
Board of Fire Commissioners
Hamilton Township Fire District #2

Alec Martin
Commissioner/Secretary
Hamilton Township Fire District #2