

HAMILTON TOWNSHIP FIRE DISTRICT #2

MERCERVILLE FIRE COMPANY

Fire Chief
Christopher Tozzi

Deputy Chief
Patrick Sullivan



Fire Commissioners
Michael Chianese, Chairman
Gene Argenti
Thomas J. Hargraves
Alec Martin
Stephen Vetrano

October 26, 2020

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District #2 was called to order at 7:05 P.M. by Co-Chairman Vetrano. After the flag salute, a moment of silence for the victims and families of COVID-19 throughout the world; the Open Public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Roll Call

Commissioners in attendance:

Gene Argenti, Thomas Hargraves, Alec Martin, Stephen Vetrano

Commissioner absent:

Michael Chianese (Chairman)

Medical Director's Report

Dr. Vetrano reported that Coronavirus cases are on the rise in New Jersey. The death rate remains the same and the transmission rate is 1.12 to 1.17. There is good news on the vaccine front which is moving right along.

Secretary's Report

The minutes from the October 12th Regular Meeting were presented. A motion to accept the minutes as written was made by Commissioner Argenti and seconded by Commissioner Martini.

Motion Carried: 4 in favor 0 opposed 0 abstain

Treasurer's Report by Commissioner Argenti

PO #	Budget Year	Vendor	Items	Amount
2985	2020	Josue Garcia	Station boots	<u>125.00</u>
			Max per contract	<u><u>125.00</u></u>
2986	2020	Innovative Controls	Backlit gauges to replace all on SQ12	<u>1,687.50</u>
				<u><u>1,687.50</u></u>
2987	2020	Anthony Chiorello	Station boots and belt	<u>125.00</u>
			Max per contract	<u><u>125.00</u></u>
2989	2020	Jason Ryan	Station boots	<u>115.95</u>
				<u><u>115.95</u></u>
2990	2020	Crossroads	EM2 Course (Tozzi & Donoher)	1,000.00
			EM1 Course (Ryan)	<u>600.00</u>
				<u><u>1,600.00</u></u>
2991	2020	Emergency Education & Development	TECC/TCCC (Pullen)	<u>330.00</u>
				<u><u>330.00</u></u>
2992	2020	Patrick Donoher	Station boots & belt	<u>125.00</u>
			Max per contract	<u><u>125.00</u></u>

2993	2020	Edward Hirschman	Dental reimbursement	28.80
				<u>28.80</u>
2994	2020	Steve Dixon	Eyecare reimbursement	256.80
				<u>256.80</u>

A Motion was made by Commissioner Martin to accept all purchase orders as listed. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

Deposits

No Deposits

A Motion was made by Commissioner Argenti to pay all bills as listed. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

Grand Bank – Operating	10,000.00
Grand Bank – Payroll	6,285.79
Grand Bank – Money Market	558,813.66
Total Grand Bank	575,099.45
Cash Management Fund	105,229.87
Petty Cash	762.55
DC Petty Cash	100.00
Total Cash	681,191.87
Total Accounts Receivable	0
Total Current Assets	681,191.87

Chiefs Report

- Chief Tozzi reported one case of Covid-19 in the station and 4 employees were quarantined.
- We had remediation for Legionella which was successful. The retest was negative.

Deputy Chief's Report

- We had an issue locating the airbags for the Rescue Truck and they are now in route and will be installed shortly. The repairs should be completed on Friday.
- The CAD License for the Fire Police Vehicle is \$2,000 and should be ordered.
- Would like approval to purchase 4 mattresses for the additional bunk room. The cost will be approximately \$1,000.
- Would like approval for the upgrade to LED lights in the Engine Room estimated at \$1,000.
- We need to repair the walls in the gym and paint the Project Room and the Chief's office. Deputy Chief Sullivan will have an estimate at the next meeting.
- Would like to purchase banker boxes to store documents.
- Deputy Chief Sullivan would like to purchase 25 16g Flash Drive storage drives to remove personal data from the PC's.
- We are checking into procedures for Operation Santa this year.

A Motion was made by Commissioner Argenti to purchase LED lights for the Engine Room, the CAD license and 4 mattresses. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

Mercerville Fire Company

- Chief Klockner requested approval to purchase 3 Motorola Radios, chargers and back up batteries for the Fire Police at a total cost of \$9,301.15.

A Motion was made by Commissioner Vetrano to purchase 3 Motorola Radios, chargers and back up batteries for the Fire Police at a cost of \$9,301.15. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

- Mercerville Fire Company must secure insurance for vehicles, portions of the building and also for the volunteers and Fire Police.

Training Captain Report

No Report

Building and Grounds

No Report

Old Business

None

New Business

None

Public Comment

None

Fire Police

No Report

Adjournment

Having no further business at this time Commissioner Argenti made a Motion to adjourn the meeting. The Motion was seconded by Commissioner Hargraves.
Motion carried 4-0

The meeting adjourned at 7:40 P.M.

The next regularly scheduled meeting of the board will be held on Monday November 9, 2020 at 7:00 P.M., Mercerville Fire Company, Hamilton Township Fire District #2.

Respectfully Submitted,
Marion Yeager
Administrative Assistant
Board of Fire Commissioners
Hamilton Township Fire District #2

Alec Martin
Commissioner/Secretary
Hamilton Township Fire District #2