

HAMILTON TOWNSHIP FIRE DISTRICT #2

MERCERVILLE FIRE COMPANY

Fire Chief
Christopher Tozzi



Fire Commissioners
Michael Chianese, Chairman
Gene Argenti
Thomas J. Hargraves
Alec Martin
Stephen Vetrano

Deputy Chief
Patrick Sullivan

August 24, 2020

The Regular Meeting of the Board of Fire Commissioners, Hamilton Township Fire District #2 was called to order at 7:06 P.M. by Co- Chairman Vetrano. After the flag salute, a moment of silence for our fallen brethren and the victims and families of COVID-19 throughout the world; the Open Public Meeting Act and the Uniform Fire Safety Code were given. Roll was called.

Roll Call

Commissioners in attendance:

Gene Argenti, Thomas Hargraves, Alec Martin, Stephen Vetrano

Commissioner Absent:

Michael Chianese (Chairman)

Medical Director's Report

Dr. Vetrano stated that the Covid-19 numbers in New Jersey continue to improve.

Secretary's Report

The minutes from the August 3, 2020 Regular Meeting were presented. A motion to accept the minutes as written was made by Commissioner Argenti and seconded by Commissioner Martin.

Motion Carried: 4 in favor 0 opposed 0 abstain

The minutes from the July 20, 2020 Executive Meeting were presented. A motion to accept the minutes with one correction was made by Commissioner Argenti and seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

PO #	Budget Year	Vendor	Items	Amount
2959	2020	WB Mason	Notebooks	<u>11.39</u>
			(C12 notebooks)	<u>11.39</u>
2960	2020	ACE Hardware	5 x cases bottled water	<u>14.95</u>
				<u>14.95</u>
2961	2020	William Kohut	Eyeglass reimbursement	<u>523.25</u>
				<u>523.25</u>
2962	2020	WB Mason	Office supplies	<u>88.70</u>
				<u>88.70</u>
2963	2020	Home Depot	15in Husky Tool Bag	<u>16.97</u>
			(Replace worn man vs machine bag)	<u>16.97</u>
2964	2020	Rescue Products Int'l, Inc	Water Rescue Tech	<u>1,125.00</u>
			(Hirshman, Pfeiffer, Villatoro)	<u>1,125.00</u>
2965	2020	Steinert & Co	2 wheel sulkey	<u>300.00</u>
				<u>300.00</u>
2966	2020	O'Brien Consulting	3 Workstations and Misc. Equipment	<u>6,000.00</u>
				<u>6,000.00</u>

A Motion was made by Commissioner Argenti to accept the Purchase Order's as listed. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

Deposits

1,095,810.25

A Motion was made by Commissioner Argenti to accept all deposits as listed. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

A Motion was made by Commissioner Argenti to pay all bills as listed. The Motion was seconded by Commissioner Martin.

Motion Carried: 4 in favor 0 opposed 0 abstain

Grand Bank – Operating	6,500.00	
Grand Bank – Payroll	7,630.53	
Grand Bank – Money Market	1,237,128.03	
Total Grand Bank		1,251,258.56
Cash Management Fund	105,229.87	
Petty Cash	762.55	
DC Petty Cash	100.00	
Total Cash		1,357,350.98
Total Accounts Receivable		0
Total Current Assets		1,357,350.98

Chief's Report

- Chief Tozzi would like reassurance from the Board that when the District is consolidated they will approve the employee layoff plan provided by Civil Service as previously planned. The Board agreed to approve the employee layoff plan as previously planned.
- Employees are adhering to the state quarantine requirements due to their scheduled vacations.
- Chief Tozzi requested approval to purchase a used jackhammer for \$800.

A Motion was made by Commissioner Vetrano to approve \$800 to purchase the used jackhammer. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

Deputy Chief's Report

- The Rescue Truck needs to have the suspension system repaired. The estimates were higher than anticipated and Deputy Chief Sullivan is getting another estimate. The engine and transmission service have been completed. The Board approved an increase of \$3,000 for the repairs, a total of \$18,000.
- Deputy Chief Sullivan would like approval to list the 95 Spartan 3D "Battle Wagon" for sale. We should be able to list the vehicle in the \$10,000 to \$12,000 range. Fire line Equipment will receive 5% of the sale price for their assistance.
- Commissioner Vetrano donated a 1,000 # cable hoist to the firehouse.

Training Captain Report

No Report

Mercerville Fire Company

No Report

Building and Grounds

The staff drilled weep holes in the planters at the front of the building.

Old Business

- The increased memory for the Commissioners laptops is in the process of being installed.
- Discussions concern the contracts will be scheduled.

New Business

We are going to replace 3 outdated workstations, purchase miscellaneous licensing and hardware from O'Brien Consulting. The cost will not exceed \$6,000.

A Motion was made by Commissioner Argenti to approve PO 2966 for O'Brien consulting not to exceed \$6,000. The Motion was seconded by Commissioner Martin.

Motion Carried: 4 in favor 0 opposed 0 abstain

Public Comment

None

Fire Police

No report

Adjournment

Having no further business at this time Commissioner Martin made a motion to adjourn the meeting. The Motion was seconded by Commissioner Hargraves.

Motion Carried: 4 in favor 0 opposed 0 abstain

The meeting adjourned at 7:50 P.M.

The next regularly scheduled meeting of the board will be held on Monday September 14, 2020 at 7:00 P.M., Mercerville Fire Company, Hamilton Township Fire District #2.

Respectfully Submitted,
Marion Yeager
Administrative Assistant
Board of Fire Commissioners
Hamilton Township Fire District #2

Alec Martin
Commissioner/Secretary

Hamilton Township Fire District #2